



British
High Commission
Kampala

The British Government is an inclusive and diversity-friendly employer. We value difference, promote equality and challenge discrimination, enhancing our organisational capability. We welcome and encourage applications from people of all backgrounds. We do not discriminate on the basis of disability, race, colour, ethnicity, gender, religion, sexual orientation, age, veteran status or other category protected by law. We promote family-friendly flexible working opportunities, where operational and security needs allow.

REGIONAL POLITICAL OFFICER

The Regional Political Officer will work closely with the C4 Regional Political officer and the Head of the Political team and your advice will help inform the work of the High Commission. The role will focus on the providing analysis and advice on regional politics, particularly Rwanda, DRC, South Sudan, Burundi and Somalia and much of your time will be spent growing your network, meeting people (sometimes very senior figures) and gathering information. The incumbent will be an enthusiastic self-starter, capable of managing their own workload and willing to get involved in a broad range of High Commission activity.

The incumbent should have an excellent knowledge of national and regional history, current affairs and politics and come with a broad range of contacts, with the ability to provide balanced and nuanced analysis on a range of issues across the full spectrum of regional politics.

Key Responsibilities:

To advise the political team on the external political situation and regional developments affecting Uganda.

- To undertake research as required for the Political Team and to give advice using appropriate written and oral reporting. To keep the High Commission closely informed about key political issues across the region.
- To arrange and attend political meetings, alone and with senior staff, gather information and communicate elements of UK policy. Build and maintain a strong network of key contacts.
- To take minutes as/when required, and to produce meeting reports to inform the Political Team in a timely and appropriate manner.
- To take action on matters arising from internal and external meetings, ensuring that key actions are progressed and that information is disseminated to all team members. This work could include strategy, analysis and consulting on policy.
- To ensure that team members and visitors are briefed for meetings, including, where necessary, meetings with external contacts and bodies.
- Support the B3 Political Officer who focuses on domestic politics to flexibly respond to a wide range of UK Government priorities. This may require the job holder to quickly get up to speed on a new policy area.
- Other support to the Political Team which may include administrative work, assisting with the preparation of visit programs, meeting agendas, and related tasks.
- Play a wider corporate role in the High Commission.

Essential qualifications, skills and experience:

- High level of people skills – leadership, networking, management, organisation
- Strong problem solving skills, including close attention to detail and the ability to prioritise in a fast paced environment
- Excellent communication skills- written, oral, one to one, group, formal presentation- ability to vary style, pace and presentation to suit the audience.
- Ability and willingness to undergo security vetting process

Desirable qualifications, skills and experience:

- Sound knowledge and understanding of national and regional politics and history
- A university degree in Political Studies, International Relations, Social Sciences or a related field.
- Minimum 5 years work experience.
- Knowledge of Uganda's political, economic, social environments including key institutions and persons in Government, Parliament, Academia, Media and civil society
- Experience in report writing, note taking and event planning

Required competencies:

Seeing the Big Picture, Leading and Communicating, Collaborating and Partnering, Delivering at Pace

Remuneration Package:

The gross monthly salary for this position is **UGX 4,523,426**

Applications deadline: 20 September 2019.

Grade: B3 (L)

Start Date: 1 November 2019.

How to Apply:

Please be aware that you will only be able to apply to vacancies for Local Staff roles with the British Government through <https://fco.tal.net/vx/appcentre-ext/brand-2/candidate/so/pm/4/pl/1/opp/10323-Regional-Political-Officer-B3-12-19-KPL-AU/en-GB>