The Electoral Commission established under Article 60 of the Constitution of the Republic of Uganda and mandated to conduct public elections and referenda, invites applications from suitably qualified citizens to fill the following vacant positions within its establishment.

1. Presiding Officer (one per Polling Station)
2. Polling Assistant (five per Polling Station)

The job adverts and application forms can also be accessed on the Electoral Commission website www.eoรางูง.

**Vacancy**: Presiding Officer

**Duty station**: All Polling Stations countrywide

**Reports to**: Parish Supervisor

**Tenure**: Appointed Polling Days

**Allowance**: Shs.50,000/= per day of presiding.

**Job purpose**: To assist in conducting the four (4) major categories of elections, on polling day.

The major categories of elections are:-

- Presidential and Parliamentary
- District City/Chairpersons and Councilors
- Municipal Mayors and Councilors
- Sub-county Chairpersons and Councilors

**Qualifications, skills and person specification**: 

1. Possession of Uganda Advanced Certificate of Education (UACE) or its equivalent.
2. Should have high moral character and proven integrity.
3. Preferably a resident of the area where the polling station is located for at least two (2) years.
4. Must be a registered voter.
5. Experience in elections related work is an added advantage.

**Age limit**: 18 years and above

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**Vacancy**: Polling Assistant

**Duty station**: All Polling Stations countrywide

**Reports to**: Presiding Officer

**Tenure**: Appointed Polling Days

**Allowance**: Shs.40,000/= per polling day

**Job purpose**: To assist in conducting the four (4) major categories of elections, on polling day.

The major categories of elections are:-

- Reports to the Returning Officer through the immediate supervisor;
- Overall management of a polling station;
- Supervision of polling station staff;
- Receipt, issuance, accountability and safe custody of election materials;
- Ensuring proper filling of election forms;
- Submission of election returns to the Returning Officer;
- Keeping records of the proceedings at the polling station layout;
- Mobilizing furniture to facilitate the polling process;
- Preferably a resident of the area where the polling station is located for at least one (1) year.
- Must be a registered voter.
- Experience in elections related work is an added advantage.

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**Qualifications, skills and person specification**: 

1. Possession of Uganda Certificate of Education (UCE) or its equivalent.
2. Should have high moral character and proven integrity.
3. Preferably a resident of the area where the polling station is located for at least one (1) year.
4. Must be a registered voter.
5. Experience in elections related work is an added advantage.

**Age limit**: 18 years and above

**Mode of Application**: Applicants should fill in a job application form showing their day time telephone number(s), addresses which should be completed and sent to the respective District Registrar where the applicant may wish to work, in any case not later than Friday, 4th December, 2020.

Envelopes should be clearly marked at the top with the words ‘Application for the post of...........

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**Note**: 
- Applicants must possess a telephone number registered on their mobile money in their own names as they appear on their National Identity Cards (IDs) to facilitate payment by e-cash.
- Only short listed candidates will be contacted.
- Any form of lobbying will lead to automatic disqualification.

Electoral Commission is an equal opportunity employer, therefore, females and persons with disability are particularly encouraged to apply.

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District Registrar, ..........................
Electoral Commission ..........................  District.