The ICYD Activity is expected to achieve the following:

1. Children and youth have improved learning outcomes;
2. Children and youth are safe and healthy in their community, and learning environments; and
3. Youth practice positive behaviors and are able to make informed decisions about their lives and relationships.

This Activity will address the mutually reinforcing relationship between improving learning outcomes and improving wellbeing and employ a comprehensive approach that merges PEPFAR/Orphans and Vulnerable Children (OVC) strategy’s strengths in acute vulnerability stabilization with education’s broad protective effects.

Selected Required Skills:

- Master’s Degree in Finance, Accounting, Business Administration, or any other related field;
- Minimum of 7 years of progressive, responsible positions in a large-scale, international nonprofit environment with increasing responsibility in accounting and/or financial management;
- Extensive knowledge of and financial management experience with USAID-funded programs;
- Experience conducting payroll accounting from start to finish.

5. Finance Assistant – Kampala

This position reports to the Senior Finance Officer. This is a full-time position based in Kampala, Uganda.

Selected Required Skills:

- Bachelor’s in Finance, Accounting, Business Computing, Business Administration or any related field;
- Minimum of 5 years of directly relevant experience required;
- Previous experience working on USAID-funded projects is required.

6. Database Manager

The Database Manager will assist in the design and development of a data collection and management system for the project team. S/he will manage and troubleshoot the Monitoring & Evaluation database and be responsible for generating project reports, as well as supervising periodic data quality audits. S/he will be responsible for development of appropriate dashboards, as required. S/he will also support the M&E Director in the development of training and providing support for data collection, analysis, dissemination, and use at all levels of service delivery. This position reports to the M&E Director. This is a full-time position based in Kampala, Uganda.

Selected Required Skills:

- Master’s degree in computer science or other related degree required;
- Minimum of 8 years of experience developing, managing and troubleshooting M&E databases required;
- Minimum of 3 years of experience working with international NGOs, preferably in the education sector; experience with USAID-funded projects desirable;
- Experience with data collection software such as SurveyGo and Kolbo Toolbox, including programming software onto tablets for data collection purposes.

7. Driver

The Driver will provide transport services, administrative and other logistical support to USAID/Uganda – ICYD Activity staff, visitors and stakeholders in accordance with EDC’s fleet management policy guidelines and procedures. This position reports to the Logistics Manager. This is a full-time position based in Kampala offices, but will be required to work with cross functional teams within the organization across the country.

Selected Required Skills:

- Must have a valid driver’s license with all classes;
- Minimum of 5 years’ experience as a professional driver with reputable organization, experience working on a USAID financed project is a plus;
- Minimum of a CDL certificate or its equivalent, training in defensive driving and basic computer skills.

8. Pre-Services Advisor

USAID ICYD Activity’s partner, Arizona State University, in cooperation with MoEST, Teacher Instruction Education and Training (TET), and Ugandan National Institute for Teacher Education (UNITE) is seeking a Pre-Services Teacher Training Advisor to work primarily to collaboratively strengthen systems at the UNITE level and support research. The Pre-Services Advisor will advise and help coordinate system strengthening, materials review and coaching through action research workshops and operations research. This position will be based at the main office in Kampala, Uganda.

A Master’s degree in Education or equivalent is required. For additional information and application materials visit - https://pds.org/USAIDInternationalServicesAdvisor

Applicants for all positions must have excellent written & verbal communication skills in English, familiarity with internationally-funded projects & experience working in Uganda.

For more information, and to apply, please upload your resume to the appropriate position at: https://pds.org/EDCjob postings no later than 11th December 2020.

Additional positions for the USAID ICYD activity are available through our partner, World Education/Bantwana; see positions here (https://bantwana.org/about/join-us/)

Due to the volume of applications submitted, only finalists will be notified. No phone calls, please.

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The Senior Finance Officer-Sub-Contractor and Main Operations will provide financial management oversight and support to EDC subcontracts and the Kampala Head Office. S/he will ensure that subcontractor reports and spending and Kampala Head Office financial operations are in compliance with EDC, PEPFAR and USAID policies, procedures and systems. This is a full-time position reporting to the Finance Director and is based in Kampala, Uganda.

Selected Required Skills:

- Bachelor’s Degree in Finance, Accounting, Business Computing, Business Administration or any related field;
- Minimum of 6 years of progressively responsible and directly relevant experience;
- Experience conducting payroll accounting from start to finish coupled with in-depth knowledge of income tax, social security and pension administration.

The Finance Director II will provide financial support and ensure that the day-to-day finance operations are in total compliance with EDC, PEPFAR and USAID policies, procedures and systems. This position reports to the Senior Finance Officer. This is a full-time position based in Kampala, Uganda.

Selected Required Skills:

- Bachelor’s in Finance, Accounting, Business Computing, Business Administration or any related field;
- Minimum of 5 years of directly relevant experience required;
- Previous experience working on USAID-funded projects is required.

The Finance Director II will provide financial support and ensure that the day-to-day finance operations are in total compliance with EDC, PEPFAR and USAID policies, procedures and systems. This position reports to the Senior Finance Officer. This is a full-time position based in Kampala, Uganda.

Selected Required Skills:

- Bachelor’s Degree in Finance, Accounting, Business Computing, Business Administration or any related field;
- Minimum of 6 years of progressively responsible and directly relevant experience;
- Experience conducting payroll accounting from start to finish coupled with in-depth knowledge of income tax, social security and pension administration.