

## NPA VACANCY ADVERTISEMENT: REF NO: NPA/ADV/01/2020

The National Planning Authority (NPA) was established by an Act of Parliament No.15 of 2002 in compliance with article 125 of the Constitution of the Republic of Uganda (1995). Accordingly, it is the principal statutory agency responsible for the management of national and decentralized development planning in Uganda. The primary function of the Authority is to produce comprehensive and integrated development plans for the country elaborated in terms of the perspective Vision, Long and Medium-term Plans.

Through its external sourcing strategies and career offers, NPA Executive Authority is desirous of filling selected vacancies to strengthen its human resources capacity by recruiting dynamic and self-motivated professional individuals to complement its current staff in the effective and efficient implementation of its mandate. The offer is open to interested professionals with the required qualifications, experience, competencies, skills and the right work attitude. A competitive and attractive remuneration package is attached to each position.

1. Deputy Executive Director, NPA-OS-1(ii)
2. Senior Planner Food Processing, NPA-OS-4
3. Senior Planner Socio Economic Development, NPA-OS-4

4. Senior Planner Democracy and Political Governance, NPA-OS-4
5. Planner Infrastructure – Energy; NPA-OS-5
6. Planner (Works and Transport) – Engineer (NPA-OS-5)

### APPLICATION PROCEDURE

- (a) The preferred method of applications' is recorded delivery through the NPA Front Desk / Reception. However, candidates using post office should post early enough to avoid late deliveries and retrievals from post office beyond the closing date.
- (b) Applicants are to forward two sets of applications with detailed curriculum vitae, including phone and email contacts; photocopies of academic and professional certificates, transcripts and copy of National ID, addressed to: **The Executive Director, National Planning Authority, P.O.BOX 21434 Kampala Uganda; Planning – House Plot 17A Clement Hill Road.**
- (c) Only shortlisted candidates will be contacted. "NPA" is an equal opportunity employer any form of canvassing or lobbying shall lead to disqualification
- (d) The successful candidates will be offered contracts in accordance with NPA guidelines.
- (e) Advertised positions not filled thereafter will remain open until when filled.
- (f) A detailed advert is accessible on this website: [www.npa.go.ug](http://www.npa.go.ug).
- (g) Please note that *NPA/ADV/02/2019 and NPA/ADV/03/2019 of 29th November, 2019 and 2ND December, 2019* respectively, elapsed due to passage of time, COVID 19 interruptions and are not to be considered. Those who responded to the earlier adverts are free to re-apply.
- (h) The deadline of submission is Tuesday, 12th January, 2021 (16.55hrs). Applications received after the closing date and time shall not be considered
- (i) The detailed advert are accessible on <http://www.npa.go.ug>

### 1. Deputy Executive Director NPA-OS-1(ii), (1 post) Reports to: Executive Director Age: 30-55 years

Supervises: Directors, Coordinator African Peer Review Mechanism and Partnerships, Manager Human Resource and Admin, Sen Corporate Planner, Senior Legal Officer Senior Communications and Public Relations Officer, and Administrative Secretary

#### Purpose of the job:

The position is both technical and administrative and provides leadership and decisions in the areas of development planning, research, development performance, administration, human resource management, corporate affairs and public relations.

The job holder is responsible for strategic leadership and management, the formulation, implementation, monitoring and review of the Authority's strategic plan and day today technical leadership of NPA.

#### Key duties and responsibilities;

These include; Technical, Advisory, administrative and managerial roles. Please refer to details on [www.npa.go.ug](http://www.npa.go.ug)

#### Minimum person specifications/ qualifications

- ❖ Hons first degree majoring in any of the following fields: Development Planning, Macroeconomics, Economics, Economic Policy and Planning, Statistics, Quantitative Economics, Development Economics or related relevant field from a recognized University
- ❖ A Master's degree majoring in any of the following fields: Development Planning, Macroeconomics, Economics, Economic Policy and Planning, Statistics, Quantitative Economics, Development Economics or related relevant field from a recognized University
- ❖ Must have a Post Graduate qualification in Public Administration, Management or any of the relevant fields.

#### Experience and knowledge

- ❖ Work experience of 10 of which at least (5) years at

managerial or head of department level must be in the following key competence areas of: - development Planning, development performance, macro-economic analysis, research and management at both National and District or Local Government levels.

- ❖ Should have a good track record in developing and sustaining linkages, working with stakeholders, and liaising with government MDAs, Local Governments and development partners;
- ❖ Experience in doing research and must have published at least three (3) articles in peer reviewed Journal(s). Evidence of the articles must be attached to the application.
- ❖ Experience of at least two (2) years in African Peer Review Mechanism (APRM) at a technical level or any other international engagement.
- ❖ Demonstrate and experience in Public Sector Management, and management of government financial systems, as well as procurement, and asset management,
- ❖ Possession of a Ph.D. will be considered an added advantage

### 2. Senior Planner Food Processing, NPA-OS-4 Reports to: Manager Science Planning

Preferred age: 30-55 years

#### Main function:

To organize and inform the strategic growth and development of the Food Processing industry in the country and ensure its integration in the national development process

#### Duties and Responsibilities:

Please refer to details on [www.npa.go.ug](http://www.npa.go.ug)  
Person Specifications/ Qualifications

- ❖ Hons first degree in Food Science and Technology, Food and Nutrition or closely related field from a recognised university.
- ❖ A Masters' Degree in Food Science, Food Processing or a closely related discipline from a recognized University;
- ❖ Post graduate training in Food Processing and/or planning for the development of the Food Processing industry a closely related discipline will be desirable;

#### Experience and Knowledge;

- ❖ Worked for at least 8 years in Food Processing industry and at least 4 years of which must be at Senior level in a reputable institution/ organization,
- ❖ Must have a thorough working knowledge of public sector management, Policy development and other areas;
- ❖ Must have a good understanding of the Food Processing industry at both the national and International levels.

### 3. Senior Planner Socioeconomic Development (NPA-OS-4) Reports to: Assistant Coordinator African Peer Review Mechanism and Partnerships

Preferred age: 30-55 years

#### Main function:

To produce and disseminate the socioeconomic development thematic area reports, and coordinate the integration of the APRM Programme of Action (POA) activities as contained in the thematic area into the National Development Plan.

The incumbent will also support the APRM Governing Council with monitoring and evaluation of the POA implementation.

#### Duties and Responsibilities:

Please refer to details on [www.npa.go.ug](http://www.npa.go.ug)

#### Person Specifications/ Qualifications

- ❖ Hons first degree majoring in any of the following fields: Economics, Social Development, Social Sciences, Development Planning, Economic Policy and Planning, Development Economics, or a closely related discipline from a recognized University;

- ❖ A Masters' Degree in any of the following fields: Economics, Social Development, Social Sciences, Development Planning, Economic Policy and Planning, Development Economics, or a closely related discipline from a recognized University;
- ❖ PhD degree in a related field will be an added advantage.

#### Experience and Knowledge;

- ❖ At least 6 years working experience in socio-economic development or in a similar position, and at least 4 years of which must be at Senior level in a reputable organization;
- ❖ Must have a good working knowledge of public sector management, Policy development and other related areas;
- ❖ Must have a good understanding of Socio-Economic Development at both national and International levels.
- ❖ Evidence of developing and sustaining linkages, working with stakeholders, and liaising with government MDAs and development partners

### 4. Senior Planner Democracy and Political Governance, NPA-OS-4

Reports to: Assistant Coordinator African Peer Review Mechanism and Partnerships  
Preferred age: 30-55 years

#### Purpose of the Job

To produce and disseminate the Democracy and Political Governance thematic area reports, and coordinate the integration of the APRM Programme of Action (POA) activities as contained in the thematic area into the National Development Plan.

The incumbent will also support the APRM Governing Council with monitoring and evaluation of the POA implementation.

#### Duties and Responsibilities

Please refer to details on [www.npa.go.ug](http://www.npa.go.ug)

#### Person Specifications/ Qualifications

- ❖ Hons first degree majoring in any of the following fields: Economics, Law, Democratic Governance, Public Policy, Management Studies, Public Administration and Management, Democracy and Human Rights, Development Planning, Economic Policy and Planning, Development Economics, Statistics or a closely related discipline from a recognized University;
- ❖ A Masters' Degree and first degree in any of the following fields: Economics, Law, Democratic Governance, Public Policy, Management Studies, Public Administration and Management, Democracy and Human Rights, Development Planning, Economic Policy and Planning, Development Economics, Statistics or a closely related discipline from a recognized University;
- ❖ PhD degree in a related field will be an added advantage

#### Experience and Knowledge;

- ❖ At least 6 years working experience in democratic governance or in a similar position, and at least 4 years of which must be at Senior level in a reputable organization;
- ❖ Must have a good working knowledge of public sector management, Policy development and other related areas;
- ❖ Must have a good understanding of democratic governance at both national and International levels
- ❖ Evidence of developing and sustaining linkages, working with stakeholders, and liaising with government MDAs and development partners;

### 5. Planner Infrastructure – Energy; NPA-OS-5 Reports to: Senior Planner Infrastructure (Energy) Preferred age limit: 25 - 45 years

#### Purpose of the Job:

To collect, analyze, maintain and interpret relevant data and information on energy with special focus on energy development.

#### Specific roles and Responsibilities:

Please refer to details on [www.npa.go.ug](http://www.npa.go.ug)

#### Minimum qualifications

- ❖ Hons. BSc. Electrical Engineering, Engineering, Civil Engineering, Mechanical Engineering, or equivalent related but relevant qualifications
- ❖ A Masters' degree in Electrical Engineering, Mechanical Engineering or a closely related discipline eg Nuclear physics etc from a recognized University or
- ❖ Applicants with a Masters' degree in another field but with a first class or 2nd Class upper bachelors' degree in Electrical or Mechanical, Engineering or a closely related discipline from a recognized University will be considered; Experience and Knowledge
- ❖ Relevant working experience of at least 5 years in a reputable organization/institution with a minimum of 3 years in the field of energy planning and development
- ❖ Excellent organizational and communication skills

The following will be considered as added advantages;

- ❖ Post graduate training in energy development and project planning and management or a closely related discipline or practical experience in any of these fields will be an added advantage;
- ❖ Practical experience in any of these fields; Energy development and Project Planning and management, Monitoring and Evaluation or a closely related discipline

### 6. Planner (Works and Transport); NPA-OS-5 Reports to: Senior Planner Works and Transport- Senior Engineer

Preferred age: 25 -45

#### Purpose of the Job

To collect, analyze, maintain and interpret relevant data and information on works, transport and infrastructure for use by the supervisors.

#### Duties and Responsibilities:

Please refer to details on [www.npa.go.ug](http://www.npa.go.ug)

#### Minimum qualifications

- ❖ Honors Hons Bsc degree in Civil Engineering, Transport Economics or a closely related but relevant discipline from a recognized university.
- ❖ Master of science degree in Civil Engineering, Transport Economics or a closely related but relevant discipline from a recognized university.
- ❖ In addition, Postgraduate training in any of the following areas is desirable: - Transport Economics/ Planning, Energy Development, Geographical Information Systems or a closely related but relevant discipline

Membership of recognized professional bodies such as Uganda Institution of Professional Engineers, Engineers Registration Board, Institution of Highways and Transportation, etc is essential

#### Experience and Knowledge

- ❖ A minimum of Working experience of at least 5 years in infrastructure engineering, transport economics, planning and development or closely related area.

#### Other attributes:

- ❖ Industrious and self-driven and Computer literate
- ❖ Must be result oriented and Team player with leadership skills

**JOSEPH MUVAWALA (Ph.D)**  
**EXECUTIVE DIRECTOR**