



EXTERNAL ADVERT (RE-ADVERTISMENT) EMPLOYMENT OPPORTUNITY

The Uganda Bureau of Statistics (the Bureau) is an Agency of Government responsible for maintenance, coordination, supervising and monitoring of the National Statistical System (NSS); to ensure the production, dissemination and storage of standardised statistical data and information within the NSS. The Bureau is also the Principal Official Statistics producing agency in the country.

UBOS is seeking a dynamic, competent, self-motivated, results-oriented, and an excellent team player of strong character and high integrity to fill the position of;

JOB TITLE:	Deputy Executive Director (1)
JOB REFERENCE:	UBOS/DED/01/2022
REPORTS TO:	Executive Director
SALARY SCALE:	UBOS SC2

EMPLOYMENT TERMS: 5 Year Contract, with a possibility of renewal subject to mandatory retirement age and the Bureau's policy frameworks.

Job Summary:

To provide support to the Executive Director in the day to day operations of the (the Bureau) and the coordination of the National Statistical System (NSS) in line with the organization's strategic goal and Plan for National Statistics Development.(PNSD)

Key Result Areas

- Provide technical leadership support in the continuous professionalization of the Bureau and the NSS.
- Document and regularly review the system and procedures for developing a professional cadre in the Bureau and the NSS.
- Prepare and manage the Bureau's annual work plan and budget for the Professional Services Department (PSD), including superintending over the consultancy services function.
- Timely production of Quarterly Progress Reports (QPRs) and the institution's Annual Reports.
- Review and/or prepare the draft policies, strategies and regulations for

the Bureau on general governance, statistical coordination, development, production and dissemination.

- Member to Executive Committee (ExCOM) that provides strategic advice to the Executive Director for effective and efficient operations at the Bureau.
- Any other duties as may be assigned by the Executive Director.

Minimum Requirements

Qualifications:

- An Honour's Degree in Bachelor of Statistics, Bachelor of Science in Quantitative Economics, Bachelor of Science (Economics & Statistics), Economics & Mathematics, or Bachelor in Demography/Population Studies;
- Plus Master's Degree in Statistics, Quantitative Economics, Economics, Demography/Population Studies, OR Information Technology for those with an Honour's Degree in Bachelor of Statistics;
- A Post graduate Degree in Public Administration and Management or Business Administration is an added advantage;
- Possession of a PhD will be of a stronger added advantage.

Experience:

- Minimum 12 years of professional working experience in statistical production related activities; with at least 5 years at a senior management level in a public institution or recognised private sector organisation in the field of statistical production.

Key Competencies

- Demonstrable understanding of international statistical frameworks, protocols and guidelines.
- Demonstrable understanding of international and continental development frameworks, charters and agreements relevant for statistics development, production, dissemination and communication.
- Strong knowledge and appreciation of statistical operations in different Government Ministries, Departments, Agencies and Local Governments.
- Knowledge of organizational business processes and internal controls within the national and international laws and regulations.
- Excellent leadership skills and strong business acumen.

Personal Qualities

- Impeccable integrity and user-oriented;
- Passionate, high energy drive, a balanced ego and the drive to achieve results;
- Effective team builder and player;
- Highly emotional intelligent; and
- Very resourceful and innovative for the ever-changing statistical ecosystem

Other requirements

- Must be a member of the Uganda Statistical Society.
- Membership to an international statistical association or any other professional body.
- Knowledge and application of relevant statistical and management software systems and techniques.
- Excellent communication skills and interpersonal relations.
- Experience in effective networking with other institutions.

MODE OF APPLICATION:

Applicants with the requisite qualification required profile, please submit your application through the online application system available on the UBOS Website: www.ubos.org not later than close of business on the **June 22, 2022, at 5pm**. Hardcopies shall not be accepted. All applicants must attach relevant soft copies of academic transcripts, certificates and relevant documentation to support their application. (PDF copies maximum 10MB).

Only shortlisted candidates shall be contacted. All tendered in documents shall be verified with the relevant authorities. Any form of lobbying will lead to automatic disqualification. **Those who responded to the earlier advert are not required to re-apply**

**UGANDA BUREAU OF STATISTICS IS AN ALL EQUAL EMPLOYMENT
OPPORTUNITY EMPLOYER.**

BOARD OF DIRECTORS